

Regulation on the Academic Council of the LLP «Kazakh Research Institute of Water Economy»

1. General Provisions

1. The Academic Council (hereinafter – the Council) of the LLP «Kazakh Research Institute of Water Economy» (hereinafter – the Institute) is an advisory and consultative body on scientific and scientific-technical activities.

2. By virtue of their positions, the Academic Council includes the Director General of the Institute, the Deputy Director General, the Chief Scientific Secretary, the Chair of the Council of Young Scientists, the Chair of the Institute's Trade Union, heads of structural divisions, and leading researchers holding academic degrees.

3. Members of the Academic Council may also include independent experts with a high level of qualification in areas corresponding to the Institute's specialization, as well as specialists from the Ministry of Water Resources and Irrigation of the Republic of Kazakhstan (subject to agreement).

4. In its activities, the Council is guided by the Constitution of the Republic of Kazakhstan, the Laws of the Republic of Kazakhstan «On Science and Technological Policy» the «Concept for the Development of the Water Resources Management System of the Republic of Kazakhstan for 2024–2030» other regulatory legal acts governing the activities of scientific organizations, and the Charter of the Institute.

2. Main Objectives of the Council

5. The main objectives of the Council are:

1) To determine priority areas of the Institute's scientific activities, including:

forming key directions and plans in the field of fundamental and applied research;

developing proposals for scientific and technical support of technological development of research infrastructure;

forming interdisciplinary programs and coordinating research activities with scientific organizations in other fields;

ensuring interaction with government bodies and the scientific community in shaping and implementing national scientific and technical policy.

2) To develop forecasts and strategies in the field of water management and land reclamation:

analyzing global trends, summarizing analytical information, and preparing recommendations for the development and improvement of a unified state scientific, scientific-technical, and investment policy;

developing recommendations on the use of scientific and technological achievements for scientific-technical, socio-economic development, and national security of the Republic of Kazakhstan;

preparing proposals for establishing systems of training, retraining, and advanced training of personnel;

developing proposals for creating a regulatory legal framework governing scientific and technical activities;

analyzing and identifying the most promising and effective areas of international scientific and technical cooperation;

developing recommendations for the efficient use of public resources and attraction of external investments.

3) To promote the development of international scientific and scientific-technical cooperation.

3. Functions of the Council

6. In accordance with its assigned objectives, the Council performs the following functions:

1) In organizing and conducting research in fundamental and applied fields:

discusses and submits proposals on the main areas of the Institute's activities;

reviews proposals on priority areas of fundamental and applied research and lists of relevant scientific, technical, and technological problems to be addressed in the relevant period;

reviews plans for research and experimental work, training of scientific personnel, publication of scientific works, and materials from meetings and conferences;

reviews reports on scientific, organizational, and production activities of the Institute and its structural divisions;

considers key scientific problems and reports, and evaluates the results of major scientific works;

discusses issues of coordination and collaboration with other scientific organizations;

reviews issues of international cooperation and the progress of joint research with foreign organizations;

discusses issues related to the training and professional development of scientific personnel;

nominates scientific works, discoveries, and inventions for state awards and prizes;

submits candidates for academic and honorary titles for researchers who have made significant contributions to science;

recommends scientific works for publication;

reviews and submits proposals for improving regulatory, organizational, and methodological documents governing scientific and technical activities;

within its competence and on behalf of the customer, regulates the process of forming and placing state orders for projects and participates in their acceptance;

considers issues and submits proposals for improving systems of training, retraining, and professional development of personnel.

2) If necessary, the Council may establish sections and working groups.

4. Procedure of the Council's Work

7. The composition of the Council is approved by the Director of the Institute, with possible rotation as necessary.

8. The Council is approved for a term of three (3) years and shall consist of no more than nineteen members, with an odd number required.

9. The Chair of the Council is the Director General of the Institute.

10. The Chair of the Council:

presides over meetings and directs the Council's activities;

ensures collegial discussion of disputed issues;

determines the agenda, date, time, venue, and format of meetings;

signs the minutes of Council meetings;

provides overall coordination of the implementation of Council decisions.

11. In the absence of the Chair, their duties are performed by the Deputy.

12. The Secretary of the Council:

prepares, collects, and systematizes materials for meetings;

ensures timely notification of Council members and invited persons about meetings;

prepares meeting agendas and records minutes;

formalizes the minutes after meetings.

13. The Council has the authority to make decisions if at least two-thirds of its members are present. Participation in meetings via online format is permitted.

14. Decisions of the Council are adopted by open voting and are considered adopted if supported by a majority of the members present. In the event of a tie, the Chair's vote is decisive..

15. Decisions of the Council are advisory in nature and enter into force after approval by the Director General of the Institute. They are formalized in meeting minutes and signed by the Scientific Secretary and the Chair.

16. Council decisions are documented in minutes and signed by the Chair and the Secretary.